



The Town of Sunset Beach

700 Sunset Boulevard North • Sunset Beach • NC • 28468

Phone: (910) 579-0075 or (910) 579-0068 • Fax: (910) 579-1840

Final Plat Review Application

Application must be completed in its entirety and accompanied by the appropriate fee and attachments as required on Page 2 of this application. An incomplete application will be returned to the applicant and will result in delays to process the request. An applicant is encouraged to visit the inspections office for a preliminary review of the request.

Date: _____

Applicant: _____

Mailing Address: _____

Applicant Telephone (Office) : _____ (Cell): _____
(Fax): _____

Owner's Address: _____

Owner's Telephone: (Office): _____ (Cell): _____ (Fax): _____

Legal Relationship of Applicant to Property Owner: _____

Property Location: _____

Property Address: _____

Name of Proposed Subdivision: _____

Tax Parcel(s): _____

Zoning District: _____

Information required to be on the Final Plat for approval can be found in UDO Article 13 Subdivision Regulations Section 13.05.

A RECORDED COPY OF THE FINAL PLAT AND A COMPUTER DISK OF THE SUBDIVISION MUST BE SUBMITTED TO THE BUILDING INSPECTOR BEFORE BUILDING PERMITS CAN BE ISSUED.
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The Following Items must be submitted with the Application:

- ☐ Maps, and/or Surveys of the Subdivision
 - ☐ Fee Remitted with the Application in the Amount of: \$200.00 Plus \$10.00 per lot. Payable by cash or check made payable to the Town of Sunset Beach
 - 10 Copies of the Application and Attachments, including 10 – 8 ½ x 11 copies of the plat itself.
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Signature of Applicant

Date

Printed Name of Applicant

For Office Use

Date Application Filed: _____

Received By: _____

Fee Paid: _____ Check: _____ Cash: _____

Date of Planning Board Approval: _____

Final Plat Approval (circle one): APPROVED DENIED
